



OPEN MEETING

**REPORT OF THE REGULAR MEETING OF THIRD LAGUNA HILLS MUTUAL
ARCHITECTURAL CONTROL AND STANDARDS COMMITTEE**

**Monday, June 10, 2024 – 1:30 p.m.
Laguna Woods Village Board Room/Virtual Meeting
24351 El Toro Road, Laguna Woods, California**

REPORT

COMMITTEE MEMBERS PRESENT: Jim Cook – Chair, Andy Ginocchio (Alternate for Reza Karimi), Nathaniel Ira Lewis, Brad Rinehart, David Veeneman, Advisors: Mike Butler, Lisa Mills

COMMITTEE MEMBERS ABSENT: Reza Karimi (Excused), Mike Plean (Advisor-Excused)

OTHERS PRESENT: S.K. Park

STAFF PRESENT: Bart Mejia – Maintenance & Construction Assistant Director (In the Audience), Alan Grimshaw – Manor Alterations Manager, Gavin Fogg – Manor Alterations Supervisor, David Rudge – Inspector II, Josh Monroy – Manor Alterations Coordinator

1. Call Meeting to Order

Chair Cook called the meeting to order at 1:30 p.m.

2. Approval of the Agenda

The agenda was amended to include items 10b. Revision to Standard 41: Solar Panels, 1 Story Buildings and 10c. Revision to Standard 41A: Solar Panels, 2 Story Buildings as action items. 10f. was also added as a discussion, Variance Neighbor Awareness Notice.

Chair Cook asked for approval of the amended agenda.

Director Veeneman made a motion to approve the amended agenda. Director Ginocchio seconded.

Hearing no objection, the agenda was approved as amended.

3. Approval of the Meeting Report for May 13, 2024

Chair Cook asked for approval of the meeting report.

Director Veeneman made a motion to approve the meeting report. Director Lewis seconded.

Hearing no objection, the meeting report was approved by unanimous consent as written.

4. Remarks of the Chair

None.

5. Member Comments - (Items Not on the Agenda)

None.

6. Response to Member Comments

None.

7. Department Head Update

None.

8. Consent Calendar: All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.

- a. **Over-The-Counter Variances** – Hearing no objection, the Over-The-Counter Variance report was approved by a vote of 4/0/1 (Chair Cook, recused).

2173-A: Request to Install Pavers on Common Area for Golf Car

- Two-member comments were read.

3282-B: Request to Install Fence to Enclose Common Area at Entry

9. Variance Requests

- a. 2269-P: Variance to Install Acorn Stairlift in Common Area

Chair Cook asked for approval of the variance.

Director Lewis made a motion to approve the variance. Director Veeneman seconded.

Hearing no objection, the variance to install an Acorn stairlift in Common Area was approved by

unanimous consent.

10. Items for Discussion and Consideration

a. Revision to Standard 6: Block Walls

Chair Cook asked for approval of the revised standard.

Director Lewis made a motion to approve the revised standard. Director Rinehart seconded.

Hearing no objection, the motion to recommend the revised Standard 6: Block Walls was approved by unanimous consent.

b. Revision to Standard 41: Solar Panels, 1 Story Buildings

Chair Cook asked for approval of the revised standard.

Director Veeneman made a motion to approve the revised standard. Director Ginocchio seconded.

Hearing no objection, the motion to recommend the revised Standard 41: Solar Panels, 1 Story Buildings was approved by a vote of 4/0/1 (Director Lewis, abstained).

c. Revision to Standard 41A: Solar Panels, 2 Story Buildings

Chair Cook asked for approval of the revised standard.

Director Rinehart made a motion to approve the revised standard. Director Veeneman seconded.

Hearing no objection, the motion to recommend the revised Standard 41A: Solar Panels, 2 Story Buildings was approved by a vote of 4/0/1 (Director Lewis, abstained).

e. Discussion Ways to Get Information on Your Manor

The committee suggested that Resident Services email maintenance related information going forward. Manor Alterations will forward that request.

f. Discussion Variance Neighbor Awareness Notice

The committee suggested limiting the Neighbor Awareness Notice to manors within the same mutual, particularly adjoining properties.

11. Items for Future Agendas

- Revision to Standard 11A: Flooring for Second and Third Floor Manors & the Elimination of the Third Laguna Hills Mutual Interior Hard-Surface Flooring Complaint Rules
- Revision to Standard 18: Gutters and Downspouts

- Revision to Standard 22: Patio and Balcony Covers; Aluminum and Vinyl
- Revision to Standard 34: Windows & Window Attachments
- Revision to Standard 37: Patio and Balcony Awnings & Covers
- Enact Standard 41C: Solar Panels, Carports and Patio Covers
- Revision to Variance Neighbor Awareness Notice

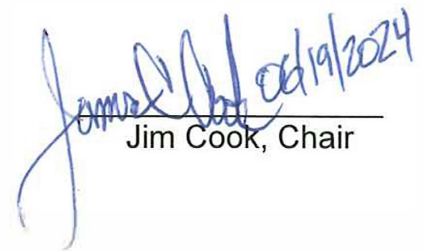
12. Committee Member Comments

- Chair Cook informed members to expect more information about the resale process via flyers, and *The Village Breeze*.

13. Date of Next Meeting: Monday, July 08, 2024 at 1:30 p.m.

14. Recess

The meeting was recessed at 2:35 p.m.



Jim Cook, Chair

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Alan Grimshaw, Manor Alterations Manager
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